

Name	<input type="text"/>	Date	<input type="text"/>
Address	<input type="text"/>	Your E-mail	<input type="text"/>
		Your Telephone	<input type="text"/>

Dear Parent/Carer,

Your child may be able to get free school meals if you receive child benefit and one of the benefits listed overleaf.

**Get funding for your child's school** – even if your child is in reception, year 1 or year 2, if you qualify for means tested free school meals, not only will your child receive a healthy nutritious meal, but the school will get funding of at least £900 to help provide valuable support for your child. This money is available from central government every year for 6 years, even if your child stops receiving a free school meal.

**Help with your family budget** – once you qualify, your child will remain entitled to a free school meal until at least March 2025, even if your circumstances change.

To check if your child(ren) is eligible, we need information about you and your child(ren).

**Apply online at [www.gateshead.gov.uk](http://www.gateshead.gov.uk) and search for free school meals or by telephoning 0191 4333729 or completing the following application form.**

## Parent/Carer Details

	Parent/Carer 1										Parent/Carer 2									
First Name																				
Last Name																				
Gender																				
Date of Birth																				
National Insurance Number																				
National Asylum Support Service (NASS) Number			/			/							/			/				

## About your Child(ren) – please complete this section for each child.

Childs First Name(s)			
Childs Surname			
Gender	Male/Female	Male/Female	Male/Female
Date of Birth			
Name of School/Nursery			
Do they currently attend this school/nursery?	Yes/No	Yes/No	Yes/No
If no what date will they start?			
Is this full or half days?	Full/Half	Full/Half	Full/Half

Childs First Name(s)			
Childs Surname			
Gender	Male/Female	Male/Female	Male/Female
Date of Birth			
Name of School/Nursery			
Do they currently attend this school/nursery?	Yes/No	Yes/No	Yes/No
If no what date will they start?			
Is this full or half days?	Full/Half	Full/Half	Full/Half

Please tick all benefits that you receive;

Child Benefit	<input type="checkbox"/>	Guarantee Pension Credit	<input type="checkbox"/>
Income Support	<input type="checkbox"/>	Universal Credit (net earnings of less than £7,400)	<input type="checkbox"/>
JSA (IB)	<input type="checkbox"/>	Working Tax Credit Run-On	<input type="checkbox"/>
ESA (IR)	<input type="checkbox"/>	Child Tax Credit (income less than £16,190)	<input type="checkbox"/>
Support from NASS under part 6 of the Immigration and Asylum Act 1999			<input type="checkbox"/>

Receipt of one of the above benefits will be checked with the relevant government departments (HMRC, DWP & Home Office) and this may be done via the Eligibility Checking Service. In some circumstances you may need to provide proof of your income, we will contact you if we need this.

If you are not sure whether you receive once of the listed benefits, or what your family income is, but you would still like us to check whether your child is eligible for free school meals, please tick this box ☐

If you are not a British citizen, have no recourse to public funds, or have not been granted asylum and are a carer of a British Citizen or have a child receiving support, please tick here. We may need to contact you for more information and evidence. ☐

### Declaration

The information I/we\* have given on this form is complete and accurate and I/we\* understand that any incorrect or incomplete information given could result in prosecution. I/we\* give my/our\* consent to check my/our\* eligibility via the Eligibility Checking Service. I/we\* give my/our\* consent to advise the school if further information is needed to process our application. (\* please delete where necessary).

I understand that I/we\* must also notify the local authority of any change to my family's financial circumstances. (\* please delete where necessary).

In accordance with General Data Protection Regulations (GDPR) 2018, Gateshead Council will use any personal data to process your application. We may also share this data with other council services or public organisations if required by law to do so. Your personal data will only be used in respect of your claim and not for marketing purposes or passed to third parties.

To read how we will use your information, please view our full privacy notice, at [www.gateshead.gov.uk/data-protection](http://www.gateshead.gov.uk/data-protection).

Your Signature	<input type="text"/>	Date	<input type="text"/>
Partners Signature	<input type="text"/>	Date	<input type="text"/>

### Apply by:

#### Returning the completed form to:-

Benefits Service, Civic Centre, Regent Street,  
Gateshead, NE8 1HH

#### Telephone Free School Meals on:-

0191 433 3729

#### Email Free School Meals on:-

benefitsfsm@gateshead.gov.uk